

## Membership FAQs

### 1) *Where can I get a copy of the forms needed for membership?*

Forms required for membership can be found on the NAPPA website under the “Membership” tab, “Membership Application” and must be completed online.

### 2) *How much does it cost to become a NAPPA member?*

NAPPA membership costs depend on the category of membership and are payable annually.

#### **MEMBERSHIP STRUCTURE AND FEES (as of October 12, 2021):**

**Governmental Members** (No limit on number of members).

Governmental Membership            \$350 per calendar year per member

**Non-Governmental Members** (Limit of ten per firm).

Non-Governmental membership    \$550 per calendar year per member

**Retired Members (see #7 for details)**

Retired Membership                    \$50 per calendar year per member

### 3) *When do I owe NAPPA membership dues?*

NAPPA membership dues are to be paid at the time of submitting the membership application. Renewal of dues is based annually on the calendar year (January - December). The renewal period, begins in early October of each year and dues must be paid by the last day of January of the new year.

### 4) *What forms of payment does NAPPA accept?*

NAPPA accepts checks, Visa, MasterCard and American Express for membership dues and **are not** tax deductible.

**5) *How many attorneys from the same plan/firm can be NAPPA members?***

Public plans may have an unlimited number of members. Non-Governmental firms may have ten members.

**6) *If I switch employers, does my NAPPA membership transfer to the new employer?***

If you switch employers, your NAPPA membership does not transfer with you, unless you personally pay for your membership. Otherwise, the NAPPA membership remains with the fund/firm who paid the membership. The membership vacancy may be filled by your replacement (assuming he/she qualifies for membership and is not already a member). If he/she is already a member, the membership payment may be transferred to another qualifying non-member. This applies to governmental and non-governmental members for the membership year in which the vacancy occurs. It is the fund's/firm's responsibility to notify NAPPA when a vacancy occurs.

**7) *After I retire can I remain a member of NAPPA?***

Yes. Retired membership includes both Governmental and Non-Governmental retirees with at least 10 years of membership in NAPPA. Membership entitles the retired member access to the list serve, the newsletter, and they will have access to the online membership directory. Retired members may attend the Legal Education Conference or Winter Seminar if the full registration fee is paid. If the retired member is not attending the conference, but desires to attend one social event during a conference, they may attend if they pay the per-person cost of the social event.

**8) *What is the policy related to members scheduling events during the Legal Education Conference?***

Members may not schedule events that conflict with conference sessions or NAPPA events, per the NAPPA Code of Conduct. A copy of the Code of Conduct can be found on the NAPPA website under the "Membership" tab.

**9) *What is the policy related to members marketing during NAPPA events?***

As provided in the NAPPA Bylaws, Section 4.F, members may not solicit business for themselves or their firm, organization, or business entity through NAPPA or at any NAPPA activity. Members may not use the membership list for commercial mailing purposes and may not provide it to non-members.

