

The California State Teachers' Retirement System (CalSTRS) is the largest educator-only pension fund in the world. CalSTRS proudly provides retirement, disability and survivor benefits to California's 976,000 public school educators and their families. We encourage you to join our world-class financial services institution and state agency. Our headquarters and member service centers located across the state feature sustainable construction, plenty of natural lighting and functionally designed workspaces. At our LEED Platinum headquarters in West Sacramento, enjoy the full-service cafe, free onsite fitness center, bicycle library and walks along the Sacramento River. In addition to state-of-the-art amenities, we offer thriving wellness and sustainability programs, an award-winning employee recognition program, and ongoing learning and development opportunities.

**Job Code #:**

JC-397064

**Position #(s):**

815-102-5780-008

**Working Title:**

**Senior Staff Counsel**

**Classification:**

ATTORNEY IV

\$11,644.00 - \$14,954.00 A

**# of Positions:**

1

**Work Location:**

Yolo County

**Telework:**

Hybrid

**Job Type:**

Permanent, Full Time

**Final Filing date:**

11/13/23

**\*THIS POSITION REQUIRES AN ACTIVE MEMBERSHIP IN THE CALIFORNIA STATE BAR\***

CalSTRS, the largest teachers only pension plan in the world, is seeking a motivated individual to work as a Senior Staff Counsel (Attorney IV) to join its In-House Counsel

## Transactional Team!

The Senior Staff Counsel in the Legal Services Division of the Office of the General Counsel works with broad discretion and independence with minimum supervision on the more complex and sensitive legal issues under the direction of the Assistant General Counsel and general direction of the Deputy General Counsel and General Counsel.

The Office of the General Counsel is comprised of multiple highly visible and complex business areas: Office of Legal Ethics & Accountability (OLEA), Enterprise Information Management & Legal Operations, Information Security Office, Legal Services, Investment Counsel, and Litigation Services.

The Attorney IV is considered an expert as in-house counsel to provide client-centered legal services and counsel regarding a broad range of complex legal issues arising in connection with all California State Teachers' Retirement System (CalSTRS) operations, programs, and functions. Assignments include novel theories and practices that apply to, as well as the rapid evolution of, the Teachers' Retirement Law. The Attorney IV provides direct support to the General Counsel or Deputy General Counsel on assigned matters and acts in a lead capacity over other Attorneys.

### **The ideal candidate will possess the following skills:**

- Demonstrated experience or ability to handle multiple assignments and work effectively under pressure
- Strong skills related to statutory interpretation and analysis and legislative history
- Ability to explain complex legal issues to CalSTRS employees, the Teachers' Retirement Board, CalSTRS members, and the public
- Strong organizational skills, the ability to set priorities when faced with conflicting demands, being able to effectively manage multiple projects, and meeting deadlines within challenging and strict time constraints
- Ability to apply excellent time management skills that result in an efficient use of time to complete projects, prioritizing competing assignments, and meeting all deadlines for those assignments
- Excellent communication and active listening skills, including the ability to communicate effectively in writing and verbally with other CalSTRS employees, our members and their beneficiaries
- Exhibits a professional demeanor at all times, and the ability to establish and maintain cooperative relations
- Ability to encourage and facilitate cooperation, teamwork, and pride in your work
- Ability to work efficiently as a team player and work collaboratively across CalSTRS business areas
- Ability to analyze complex statutory programs, statutory requirements outside of the Teachers' Retirement Law, reviewing documents, and providing clear and concise written communication

**Telework Information:** We offer a hybrid approach including in-office and remote work solutions with the Legal Services team working on-site at our Headquarters in West Sacramento 2 days per week (currently Mondays and Wednesdays), and 3 days per week working remotely. All attorneys are required to work on-site when the Teachers' Retirement Board is in session.

**Does this opportunity seem right for you? If so, please see the Application and Statement of Qualifications (SOQ) Instructions section below and apply today.**

You will find additional information about the job in the [\*\*Duty Statement\*\*](#).