



140 East Town Street / Columbus, Ohio 43215-5164 / 1-888-864-8363 / [www.op-f.org](http://www.op-f.org)

## Board Medical Advisor Opportunity

The Ohio Police & Fire Pension Fund (OP&F) is seeking an experienced physician to serve as Medical Advisor to its Board of Trustees. The position offers the opportunity to make a meaningful impact on public safety professionals and providing a fair and impartial process. The ideal candidate will be a physician (MD), preferably with expertise in the American Medical Association's Guide to Permanent Impairment (AMA Guide) and experience in psychiatric conditions. Familiarity with the occupational requirements of police and firefighting is highly valued. A current medical license is not required for retired physicians, provided they were licensed and certified immediately prior to retirement and have no disciplinary actions on record.

### Key Responsibilities:

- **Case Review & Impairment Assessment:** Remotely review 7–9 disability and death benefit appeal case files each month. Provide comprehensive whole person impairment assessments and prepare clear, written narratives for each case.
- **Legal Collaboration:** Work closely with OP&F Legal staff to interpret and apply presumptive clauses in the Ohio Revised Code (ORC), ensuring all recommendations are compliant with statutory requirements.
- **Medical Guidance:** Advise OP&F staff on complex medical cases, offering expert opinions and recommendations to support decision-making.
- **Trustee Engagement & Training:** Participate in trustee training sessions and roundtable discussions, contributing to process improvement initiatives and sharing insights on medical and occupational health trends relevant to police and firefighters.
- **Appeal Hearings:** Virtually attend approximately eight scheduled appeal hearings per year. Collaborate with a Vocational Advisor to assess members' future work capability, ask clarifying questions during hearings, and update written opinions as necessary. Present findings and recommendations directly to the Board of Trustees.
- **Continuous Improvement:** Contribute to ongoing enhancements of the disability appeals process by providing feedback and recommendations based on case reviews and hearing outcomes.

**Application Process:** Interested candidates should prepare the following documents:

- A current CV or resume detailing relevant experience and qualifications.
- A copy of their medical license (if retired, documentation of licensure and certification immediately prior to retirement, with confirmation of no disciplinary actions).
- Applications should be submitted via email to Jamie Bowlby, Operations Administrator, at [jbowlby@op-f.org](mailto:jbowlby@op-f.org). **Application deadline February 16, 2025**